

WIRELESS FACILITY RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION



Permit and License Center
801 Plum Street, Suite 425
Cincinnati, Ohio 45202
P 513 352 3463
F 513 352 5397

NOTE USE ONLY
DATE RECEIVED:
DATE APPROVED:
WORK (CONST.) PERMIT NO.
OCCUPANCY PERMIT NO.
OCCUPANCY PERMIT EXPIRATION

By submitting this application, Applicant and Owner acknowledge the conditions and requirements of Chapter 719 of the Cincinnati Municipal Code.

APPLICANT INFORMATION

Company Name:
Company Address:
City, State, Zip:
Contact Name:
Phone:
Fax:
Email:

FACILITY OWNER INFORMATION

Company Name:
Company Address:
City, State, Zip:
Contact Name:
Phone:
Fax:
Email:

FACILITY TYPE AND LOCATION

- (Check One)
Type I (Collocation / Remove or Replace Existing Equipment / Minor Change to Existing Base Station)
Type II (Collocation / Remove or Replace Existing Equipment / Major Change to Existing Base Station)
Type III (New Equipment on Existing Pole Without Wireless Equipment)
Type IV (New Equipment on New Pole)

Street Address of New Facility:
Location Description:
Owner's Project ID Number:

APPLICATION CHECKLIST

The Following Items Shall Accompany this Application in Order to be Considered Complete in Accordance with Chapter 719 of the Cincinnati Municipal Code

- Application / Permit Fee
RF Compliance Affidavit
Regulatory Authorization
Owner's Authorization
Site Plans and Structural Calculations
Notifications
Eligible Facilities Request Worksheet (Type I only)
Deposit for Outside Consultant Fees (only if applicable)
Standard DOTE Permit Application Form (Required for Street Opening and Equipment Occupying the Right-of-Way)

Person Applying for Permit:
(Print Name)
Signature:



CITY OF CINCINNATI
Department of Transportation & Engineering
Permit and License Center

City Hall, Room 425, 801 Plum Street
 Cincinnati, Ohio 45202-1980
 513-352-3463 Fax: 513-352-5397
 Email: row.permits@cincinnati-oh.gov
 Web Page: www.cincinnati-oh.gov/dote/manuals-permits-supplements/

PERMIT APPLICATION

DATE: _____
 PERMIT TYPE: _____
 PERMIT NUMBER: _____
PLEASE ALLOW 10-14 DAYS FOR PROCESSING

New construction work requires submittal of two (2) copies of plans and documentation, unless otherwise requested.

Applicant: _____ Contact Name: _____
 Address of Work: _____ Phone: _____
 Location of Work: _____ Fax: _____
 Property Owner: _____ Email: _____
 Purpose: _____

Start Date: _____ Duration of work: _____

Affected Area: Length: _____ Width: _____ Other: _____

Is there street or sidewalk blockage associated with building construction or demolition? Yes No

PAVEMENT AFFECTED

Roadway: Asph. _____ Conc. _____ Brick _____
 Sidewalk: Conc. _____ Paver _____
 Curb: Asph. _____ Conc. _____ Granite _____

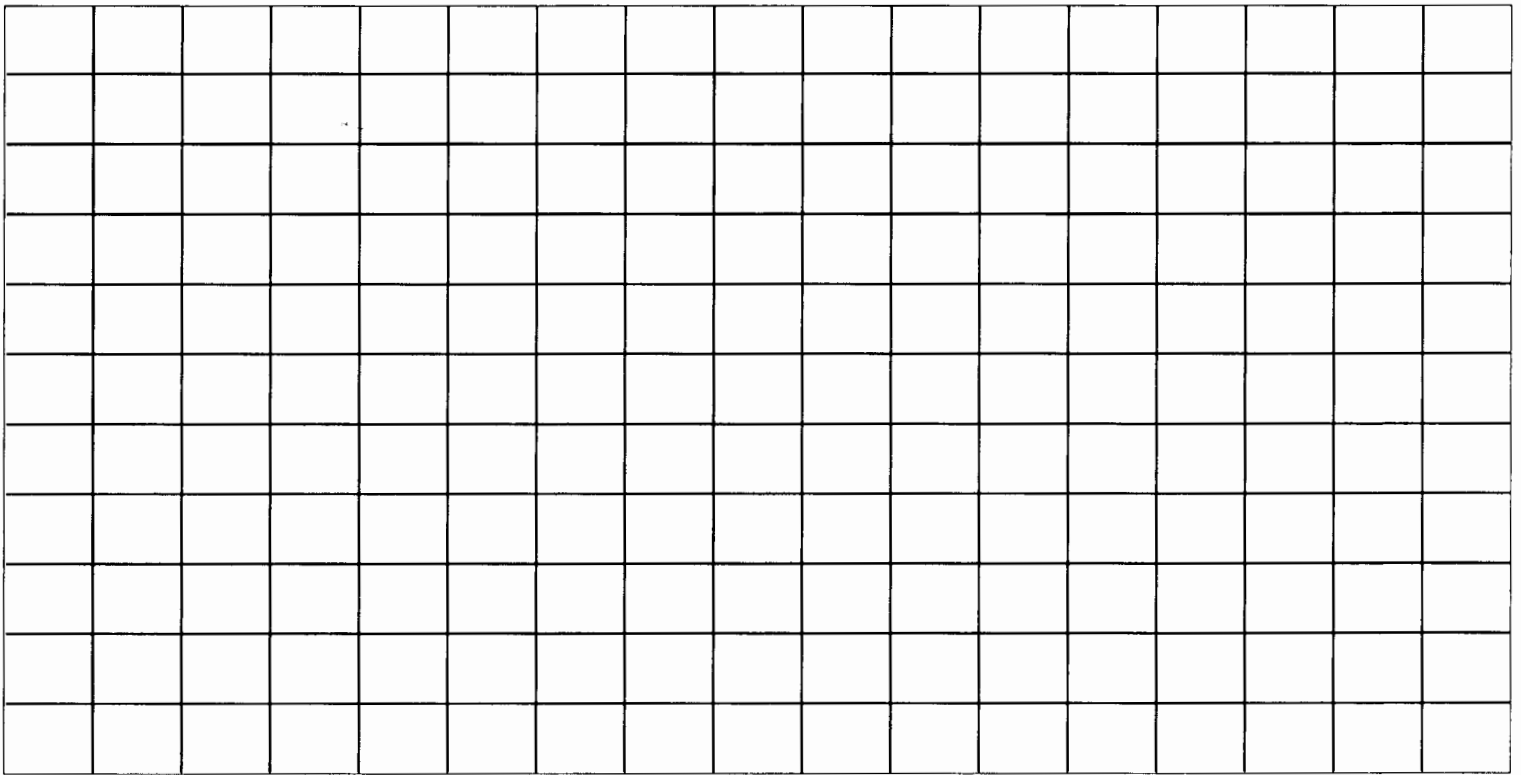
Review Agency	Reviewed By	As Noted	Resubmit	Date

SPECIAL NOTES: _____

Person Applying for Permit:
 (Print Name) _____

Signature: _____
 (By above signature, Applicant acknowledges the processing time frame.)

Special Instructions / Information



On the drawing below, fill in the street names, addresses, approximate location of proposed work, and as much existing underground utility and above ground surface information that is available. A pre-engineered site plan is required for new construction, demolition, or major projects. Whenever there is street blockage associated with building construction or demolition, indicate in the drawing below the length and width of each blocked sidewalk and street segment.

